

# EPISCOPAL CHURCH OF THE HOLY SPIRIT

## JUNE 23, 2020, VESTRY MINUTES

Action/Date Due  
for Review/  
Assigned To

**Date:** June 23, 2020    **Time Started:** 4:03pm    **Time Ended:** 5:22pm

**Next Meeting:** July 21, 2020, 5:00pm.

**Members Present:** Lynda Miller, Senior Warden; Jim Woodruff, Junior Warden; Debra Alexander; Loraine Hilty; Nancy Larkin; Adam Reda; Mary Jo Sparrow; Donna Turnbaugh; Mary Maupin; Pam McNally; Dick Jordan.

**Members Absent:**

**Other Attendees:** David McNair, Rector; Lorrie Cooper, Clerk; Ty Jones, Deacon; Bill Sewell, Treasurer

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### DISCUSSION/FINDINGS/CONCLUSIONS

**Welcome, Opening Prayer** (*David McNair*)

**Brief Check In** (*Lynda Miller*)

AGENDA ITEM: **Vestry Minutes Approval: June 2, 2020** (*Clerk, Lorrie Cooper*)

AGENDA ITEM: **Financial Report** (*Bill Sewell*)

Question re schedule for Ingles cards. Bill recommends payment by last week of the month before cards are purchased and distributed. Checks should be mailed to the church. Check should have memo "Ingles Card."

AGENDA ITEM: **Jr. Warden's Report** (*Jim Woodruff*)

1. All carpets and rugs were professionally cleaned by Asheville Cleaners. Furnishings were then returned to their proper places by church members. One stain remains, even after two cleaning attempts.
2. A French drain was prepared along one side of granite path to the Memorial Garden.
3. The peaches on fruit tree were thinned to allow development.
4. Landscape cloth was placed along the foundation at the back of the church as a deterrent to weeds, and granite fines were placed on top as a covering mulch.

Minutes from June 2 approved with one change: date for congregational meeting (p. 3).

Jim to speak with property committee about adding storage closet to choir room and report back to vestry.

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5. Mowing and trimming continue.
6. It was suggested permanent wall closets be constructed in the choir room for management of storage.
7. It was suggested we erect the 12'x24' canopy in the shed for a Outdoor covering to allow gatherings once approved by the Vestry. (Issue of social distancing will be addressed later in meeting.)
8. The path was trimmed along the fence leading into the church woods. A suggested placement of a sign would remind people of the name "Sacred Passage." Also a sign directing to the Memorial Garden is perhaps overdue.
9. Edens Pest Control managed the interior and exterior of the church 6/19/2020. Work was done.

**AGENDA ITEM: Sr. Warden's Report** *(Lynda Miller)*

There was no prepared report from the Sr. Warden.

**AGENDA ITEM: Rector's Report** *(David McNair)*

1. Pastoral Care issues:
  - \* Cal Wilson again tested positive for covid-19 last week (approximately a month since he first tested positive). He is not running a temperature and feels fairly normal.
  - \* Bob Magnus was taken by ambulance to the Mission Hospital ER early Sunday morning (June 21) for bleeding. The bleeding stopped yesterday and he continues being monitored. Doctors have not yet diagnosed the cause.
2. I propose that we establish a committee to articulate our ECHS building use and safety guidelines and protocols regarding the use of our building for in-person gatherings. These guidelines/protocols will need approval by the Vestry before we begin in-person gatherings in the church building. We need at least one person from the Vestry to serve on this committee. Volunteers? I propose that we ask several people who are medical professionals to be a part of this committee.
  - The protocols will be written down and distributed to the parish.
  - Debra Alexander and Pam McNally volunteered to be committee members.
3. Consideration of whether we would like to begin re-gathering in small groups (8-12 people) for Evening Prayer services (preferably OUTSIDE) some time in July and August. We will publish ECHS Safety Protocols before planning a gathering.
4. FYI, I will be taking two weeks of vacation: June 29 – July 13. While I am on vacation, please direct all pastoral concerns to Martie Carson, Ty Jones and Lynda Miller. The Church Caring Crew will assist as directed by Lynda and Ty. OC Edwards will offer the Sunday sermon on Sunday, July 5, and Francis King (retired priest) will offer the sermon on Sunday, July 12. I have arranged for other responsibilities to be covered by various volunteers.

Debra or Pam will report the committee's work to Vestry. Deadline for report is next meeting

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5. Deb Carlson informed me that she will be “retiring” as the children’s Sunday school coordinator at the end of 2020. Deb has served for many years in this role, and she is a wonderful gift to so many. I hope we can celebrate her ministry sometime before 2021 and also prepare for new leadership to step in beginning next year.

6. **Next Vestry Zoom check-in meeting, Tuesday, July 21, at 5:00pm.** Returning to pattern of third Tuesday of the month and changing time from 4:00pm to 5:00pm.

**AGENDA ITEM: Old Business** *(Lynda Miller)*

1. Vote on disposition of PPP funds: either return the money now or keep money as a grant and decide on use of any surplus funds at end of year.

Discussion of the two options. David reported Bishops response. He is supportive of receiving the money and using it for payroll.

2. Discussion regarding precautions for eventual resumption of full worship services

Use of tent: Church owns a canopy, which was given to the church some years ago. Danny Wyatt has also offered a similar item for use. David recommends practice. Suggests instead of Zoom in August for prayer, offer outside prayer meeting using tent/canopy. If it is raining, can develop a plan for that situation. Practice will be necessary. Suggests outside meeting on Tuesday, Zoom meeting on Thursday.

Also could offer signups for group meetings, similar to Supper Clubs. Sunday morning service would still be done as a Zoom meeting.

**AGENDA ITEM: New Business** *(Lynda Miller)*

1. Feedback regarding Zoom services - how to make people feel more included.

How can people be more supported? Will breakout groups help? Would more intimate groups encourage visiting? Host has control over number of rooms, and Zoom randomly breaks people into all those rooms, then they are combined into the large group again.

Vote was unanimous for option 2, keeping the surplus funds. Bill will apply for loan forgiveness.

Protocols should be established FIRST, before gathering in groups.

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- 2. Discussion of alternate possibilities for small group gatherings -- in sanctuary, at individual homes, etc., including additional suggestions. Experiment was done with Zoom breaking into groups. Could be offered at end of service for some time of sharing within a smaller group.

**AGENDA ITEM: Next Vestry Meeting Date via Zoom** *(Lynda Miller)*  
**Tuesday, July 21, 5:00pm**

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Respectfully submitted,  
Lorrie Cooper, Clerk