

# EPISCOPAL CHURCH OF THE HOLY SPIRIT DECEMBER 17, 2019, VESTRY MINUTES

Action/Date Due  
for Review/  
Assigned To

**Date:** December 19, 2019    **Time Started:** 5:00 pm    **Time Ended:** 6:45 pm

**Next Regular Meeting:** 5:00pm, Tuesday, **January 21, 2019.** Vestry reports due by **Saturday, January 18.**

**Members Present:** Barbara Moloney, Senior Warden; Jim Woodruff, Junior Warden; Debra Alexander; Adam Reda; Michael Smith.

**Members Absent:** Loraine Hilty; Cristi Johnson; Mary Maupin; Mary Jo Sparrow; Donna Turnbaugh.

**Other Attendees:** David McNair, Rector; Bill Sewell, Treasurer; Tyler Jones, Deacon; Lorrie Cooper, Clerk

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## DISCUSSION/FINDINGS/CONCLUSIONS

AGENDA ITEM: **Welcome, Opening Prayer** (*David McNair*)

AGENDA ITEM: **Vestry Minutes Approval: November** (*Clerk, Lorrie Cooper*)  
Approved as written.

AGENDA ITEM: **Review of November Financial Reports** (*Bill Sewell*)

1. November pledge receipts were strong, exceeding \$17,000 and bringing YTD receipts to \$160,696. We have also had generous giving in the first two weeks of December, with three Sundays to go.
2. Operating expenses remain largely in line with budget. We have significantly overspent on Office Supplies this year due to the cost of toner supplies to meet our printing/copying needs.
3. We continue to look for 2020 pledges to meet projected expense needs. The Stewardship Committee is working to follow up with parishioners who have not responded to the campaign. To date, we have had 72 responses. Of the 63 pledge units that had both 2019 and 2020 pledges, 43 had committed to increase their pledge amount.
4. The Finance Committee will meet early in January to develop a proposed operating budget that will be presented to the Vestry for discussion and adoption at the January meeting. The adopted budget will be presented to the parish at the Annual Meeting.

November  
Minutes approved  
as written.

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**AGENDA ITEM: Jr. Warden's Report** *(Jim Woodruff)*

1. The wet cardboard was disposed at the landfill. I set some of it at the back of the shed for other mulch use. I continue to clean around the shed. I decided to recycle the metal frame of the donated bench, which, in my opinion, is beyond any condition worth the time to repair.
2. I have gradually been raking fallen leaves, but I need to contact a few people for assistance.
3. Danny Wyatt has volunteered to purchase a new exterior timer so that the steps and pole lights will activate on set times.
4. I replaced the battery-motion-activated light above the key box at top entrance to building. It still requires more dark than dim light in order to turn on.
5. One of the men's restroom urinals (closest to the lavatory) needs diaphragm parts replaced. Plumber Mitch West came by to assess the situation. The total cost is estimated at \$250 which will include replacing the rusting water traps for each. He has not determined when he can make these repairs. With a minor adjustment, however, the water can be shut off in the meantime.
6. On Nov. 27, the NEST smoke detector had batteries replaced.
7. The choir piano room may need a review about how to return the heat/AC thermostat to its standard Hold temperature. I need the review too!

**AGENDA ITEM: Rector's Report** *(David McNair)*

1. Pastoral Care issues:
  - \* Jack Poisson died peacefully on Monday, Dec. 9. A service celebrating his life is planned for Friday, Jan. 17, 2020, at ECHS (1:20pm in Memorial Garden for interment and 2:00 in the sanctuary for the Celebration of Life service.)
  - \* OC returned home yesterday after spending a night at Mission hospital. He will visit his primary care physician tomorrow [Wed., Dec. 18] for a follow-up visit.
  - \* Bob Johnson is recovering well from his partial knee replacement surgery and minor stroke. He is driving and has resumed a normal schedule.
  - \* Cal Wilson continues to reside at Aston Park Health Care Center in Asheville and remains about the same.
  - \* We continue to remember the Yeakley family in our prayers as Lucas Yeakley is now living in a residential support program for adolescents.
2. No visitors to ECHS have turned in visitor cards since our last Vestry meeting.

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3. Three people have indicated that they would like to be nominated to serve on the Vestry beginning in 2020: Lynda Miller, Pam McNally, and Nancy Larkin. Others interested in serving on the Vestry may be nominated. Three of our current Vestry members are set to rotate off after our January 2020 meeting: Barbara Moloney, Cristi Johnson, and Michael Smith.
4. The ECHS Christmas Eve service will be at 7:00pm.
5. The Service of Christmas Lessons and Carols will be Sunday, Dec. 29, at 10:30am.
6. A community Christmas dinner at ECHS is scheduled for 3:00pm on Christmas Day. Sign up sheet is in the cubby. For more info, contact Pam or Ed McNally.
7. **ECHS Annual Meeting** will follow the 10:30am service on Sunday, Jan. 26.
8. FYI: I will be giving our ECHS staff a financial gift from the Rector's Discretionary Fund as a Christmas gift and token of appreciation for them from our church.
9. **Holy Listening and Holy Conversation** at ECHS. Our sessions of Holy Conversations are scheduled for two Saturdays: Jan. 4, 2020, and Jan. 18, 2020. Both will take place from 10:30am to 12:30pm at ECHS. (The make-up date in case of snow, if needed, will be Jan. 25). These are significant congregational gatherings, and it is our hope that as many of our parishioners as possible will be in attendance. As ECHS Vestry members, it is very important that you attend these meetings. Also, **please contact everyone on your Vestry call list and encourage them to attend these meetings.**

**AGENDA ITEM: Old Business** *(David McNair)*

Vestry nominations and the procedure for selecting nominees and presenting them to the Parish will be dealt with at the December meeting. David will explain the details of the canon on Vestry in the canons of our diocese. Nominees must be presented at the annual meeting in January.

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Next regular Vestry Meeting is scheduled for **Tuesday, January 21, 2019, beginning at 5:00pm.**  
Reports are due by midnight **Saturday, January 18, 2019.**

Respectfully submitted,  
Lorrie Cooper, Clerk