

The Episcopal Church of the Holy Spirit

Living Gifts Fund

Grant Instructions

Grant Guidelines

The Living Gifts Fund (LGF) of the Episcopal Church of the Holy Spirit (ECHS) makes annual grants to nonprofit, tax-exempt organizations.

- The term of a grant may be for up to two years. Please let us know of your intent.
- Requests should not exceed \$3,000.
- A grant shall not be awarded as a total means of financial support for an organization but will be considered in conjunction with support from other sources.
- Please note that this is not from ECHS Outreach Committee for our 2022 First Sunday recipients. This a **new and different grant program**.

Eligibility

- Grant applicants must be charitable entities qualified for tax exemption under Section 501(c)3 of the Internal Revenue Code.
- ECHS is a welcoming, loving, Christian community committed to serving God, one another, and our neighbors; the mission of the Fund is to use gifts given through God to support human needs in our parish, our community, and the world. *Grant applications will be considered from organizations whose work is consistent with this mission.*
- Preference is given to organizations who serve Madison County, NC.

Commitment to Informed Grant-Making

LGF Board performs due diligence on all funding applicants to ensure that they are effective and healthy nonprofit organizations. LGF takes into consideration, not only the written application, and may also consider the results of telephone interviews, site visits, and/or public records.

Not All Projects Can Be Funded by LGF

ECHS's vestry has the responsibility for the final approval of each LGF grant. A decision to not fund an LGF proposal is not a reflection on the merits of the proposal or the applicant's organization. LGF grants are awarded on the merits of the grant request on a yearly basis. Organizations should not expect that prior LGF awards guarantee future LGF grant awards.

Timetable:

October 10	Applications due*
* sent electronically to peggybarnes2486@gmail.com or by USPS mail, though not both.	
November 30	Notification of decision
December 15	Funding should be provided to successful grantees.

Grant Application Packet (separate link)

Required materials:

- Completed Application Form. Please use additional space within form as needed. Completed application form should not exceed 3 pages, not including submission information page.
- Cover Letter
Your cover letter is your opportunity to tell us more about your project/operating need, and how it furthers the Fund's mission. To help us understand the needs of the people served by your agency, please describe the people served, their needs, and the geographic area in which they reside.
- Letters of support
Your application packet should include letters of support from at least two members of ECHS. This can be one paragraph indicating why the ECHS member thinks your grant request is for a sound, good purpose that is consistent with the values of the church.
- Documentation regarding your organization's current eligibility for tax-exempt status
- A list of your current Board of Directors or Trustees
- The agency's operating budget for your current fiscal year (2021) and the previous fiscal year
- A current, year to date revenue and expense statement
- The current budget for the specific project for which funding is sought (you are welcome to use the attached worksheet if you do not have an existing budget prepared for distribution).

Contact and submission information

For questions and to submit your application:

Peggy Barnes

Chair, Living Gifts Fund

Call or text: 828-423-4037

Submit application electronically to: peggybarnes2486@gmail.com

Or by USPS (**not both**) to: Episcopal Church of the Holy Spirit, Living Gifts Fund,
PO Box 956
Mars Hill NC 28754-0956